

# ANNUAL GENERAL MEETING

Notice is hereby given that the ANNUAL GENERAL MEETING of members of the Botanical Society of Britain and Ireland will be held at 2.00 p.m. on Saturday 25 November 2017 in the Flett Lecture Theatre of the Natural History Museum, London.

## ELECTIONS

*Members of the Society are invited to nominate* individuals for election under agenda items 7 (Trustees) and 8 (Members of Council) below. Nominations, accompanied by the consent of the proposed candidate and the name of a seconder, should be submitted to the Hon. General Secretary at [delyth@siriolbryn.co.uk](mailto:delyth@siriolbryn.co.uk) by midday Saturday 25 October 2017. Details of nominees will be published on the BSBI website by Saturday 4 November 2016. During the AGM, members will also be invited to approve nominations for Honorary Membership as proposed by the Board of Trustees.

Chris Metherell was elected during the 2016 AGM to take office as President at the close of the 2017 AGM.

## PUBLICATION ON BSBI WEBSITE

Materials relating to the AGM, and a final agenda once nominations for the elections have been received, will be posted on the BSBI website as they become available. Paper copies will be available at the AGM and may be requested in advance from the Company Secretary.

## PROXIES

*Any member wishing to vote by proxy* should submit a request to do so in writing (including by email) to the Company Secretary at any time in advance of the meeting. The proxy should indicate how to vote on each resolution, or that votes should be in favour of all resolutions as proposed by the Board of Trustees.

## By Order of the Board

Dr C M Lovatt, Company Secretary  
15 September 2017

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## Provisional Agenda

1. *Chair's welcome, apologies for absence and opening remarks.* The Chair will introduce those present beside him, drawing attention to the recent change of Honorary General Secretary, and describe the content and conduct of the meeting and the members' participation in it.
2. *Approval of the Minutes of the last AGM.* Members will be asked to approve the minutes of the third AGM of the Botanical Society of Britain and Ireland, held on 26 November 2016.
3. *Annual Review.* After a report by the Chair on the activities and outcomes during the year under review and of more recent achievements and future plans, members will be invited to adopt the fourth Annual Review of the Botanical Society of Britain and Ireland, covering the year ended 31 March 2017.
4. *Annual Report and Accounts.* A presentation will be given on the Annual Report and Accounts and other financial matters. Members will be invited to adopt the fourth Annual Report and Accounts of the Botanical Society of Britain and Ireland, covering the year ended 31 March 2017.
5. *Independent Examiners / Auditors.* If BSBI does not require an audit under company or charity law and none is requested by the members or Trustees, the Trustees will propose an appointment of an Independent Examiner. Otherwise, an appointment of an auditor will be proposed. The Trustees also seek approval to fix the remuneration of the Independent Examiner or Auditor.
6. *Confirmation of President and retirement of President-elect from the Board of Trustees.* The Chair will explain that Chris Metherell, a Trustee, who became President-elect at the 2016 AGM, automatically becomes BSBI President at the close of the 2017 AGM. Constitutionally, the BSBI President is also Chair of Council and to preserve independence, he will retire from the Board.
7. *Election of Trustees.* The meeting will be advised of other retirements and will be invited to elect Trustees to serve on the Society's Board.
8. *Election of Members of Council.* The meeting will be advised of retirements and will be invited to elect members to serve on the Society's Council.
9. *Election of Honorary members.* The meeting will be invited to elect Honorary members as proposed by the Board of Trustees.
10. *Permanent Working and National Committees.* A vote of thanks will be proposed for retiring and continuing members of the four Permanent Working Committees and the three Country Committees.
11. *Journal, Newsletters and BSBI Handbooks.* A vote of thanks will be proposed for the work of the Editor and Editorial Board of the *New Journal of Botany*, the editors of and contributors to *BSBI News*, the *Irish Botanical News*, *BSBI Scottish Newsletter*, and the *Welsh Bulletin*, and to the authors and editor of *Violas of Britain and Ireland*, BSBI Handbook no.17, published in March 2017.
12. *Any Other Business.* As notified to the Company Secretary and approved by the BSBI President and Honorary General Secretary in advance of the commencement of the meeting.

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