



## ANNUAL GENERAL MEETING

Notice is hereby given that the ANNUAL GENERAL MEETING of members of the Botanical Society of Britain and Ireland will be held at the Biological Records Centre, Maclean Building, Crowmarsh Gifford, Wallingford, Oxfordshire, OX10 8BB on Saturday 26 November 2016 commencing at 14.00.

### ELECTIONS

*Members of the Society are invited to nominate* individuals for election under agenda items 7 (President-elect), 8 (Trustees) and 9 (Members of Council) below. Nominations, accompanied by the consent of the proposed candidate and the name of a seconder, should be submitted to the Hon. General Secretary by midday Saturday 29 October 2016 ([chris@metherell.org.uk](mailto:chris@metherell.org.uk)). Details of nominees will be published on the BSBI website by 5 November 2016.

### PUBLICATION ON BSBI WEBSITE

Materials relating to the AGM and a final agenda once nominations for the elections have been received will be posted on the BSBI website as they become available. Paper copies will be available at the AGM and can be requested in advance from the Company Secretary.

### PROXIES

*Any member wishing to vote by proxy* should submit a request to do so in writing (including by email) to the Company Secretary at any time in advance of the meeting. The proxy should indicate how to vote on each resolution, or that votes should be in favour of all resolutions.

### By Order of the Board

Dr C M Lovatt, Company Secretary  
23 September 2015

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## Provisional Agenda

1. *Apologies for absence.*
  2. *Chair of the meeting.* With the approval of the members, and in the absence of Dr A. I. Denholm, Chair of the Board of Trustees, Mr. C. Metherell, Hon. General Secretary will chair the AGM.
  3. *Welcome and opening remarks.*
  4. *Approval of the Minutes of the last AGM.* Members will be asked to approve the minutes of the second AGM of the Botanical Society of Britain and Ireland, held on 28 November 2015.
  5. *Annual Review.* Members will be invited to adopt the third Annual Review of the Botanical Society of Britain and Ireland covering the year to 31 March 2016.
  6. *Annual Report and Accounts.* The Company Secretary will present the accounts and other financial matters and invite members to adopt the third Annual Report and Accounts of the Botanical Society of Britain and Ireland, covering the year ended 31 March 2016.
  7. *Election of President.* The meeting will be invited to elect a President-Elect to take over the office of President at the AGM of the Society in 2017.
  8. *Election of Trustees.* The meeting will be invited to elect Trustees to serve on the Society's Board.
  9. *Election of members of Council.* The meeting will be invited to elect members to serve on the Society's Council.
  10. *Election of Honorary members.* The meeting will be invited to elect Honorary members.
  11. *Permanent Working and National Committees.* A vote of thanks will be proposed for retiring and continuing members of the four Permanent Working Committees and the three Country Committees.
  12. *Journal and Newsletters.* A vote of thanks will be proposed for the Editor and Editorial Board of the *New Journal of Botany*, and the editors and contributors of *BSBI News*, the *Irish Botanical News*, *BSBI Scottish Newsletter*, and the *Welsh Bulletin*.
  13. *Independent Examiners / Auditors.* The Trustees propose the re-appointment of WMT LLP, acting through Elizabeth Irvine FCA, as Independent Examiner (if BSBI is under the gross income threshold and no audit is requested by the members or Trustees) or otherwise Auditor.
  14. *Any Other Business.* As notified to the Company Secretary and approved by the BSBI President and Honorary General Secretary in advance of the commencement of the meeting.
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